



GALLATIN COUNTY FAIR

JULY 18 - 22, 2007

901 North Black

Bozeman, Montana 59715

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www.gallatin.mt.gov/fairgrounds

* * * EDUCATIONAL / NON-PROFIT LEASE APPLICATION * * *

APPLICANT (Alternatively referred to as "Exhibitor" or "Lessee") (Please Print)

1. _____
Company Name/Organization
2. _____
Agent's Name Title Phone
3. _____
Address City State Zip
4. _____
Email Address *(Used for getting information out about next year's Wild West WinterFest and Fair. We do not sell our addresses.)*
5. **TYPE OF EXHIBIT:** (Please check all that apply) ☐ Demonstration ☐ Informational
6. **PREMISES ARE TO BE USED FOR:** Educational exhibit space is to be used only for public education. Any type of fund raising is strictly prohibited. This space is available only to the non-profit, community service organizations. If space is used for fund raising, the booth will then be assessed rent for a Commercial Exhibit (No less than: \$350.00 inside or \$180.00 outside).
7. Please describe the service your organization provides: _____

8. **LEASE TERM:** This educational space is offered to the Exhibitor on a **"first come, first served" basis**. This space is to be held beginning July 18, 2007 at 8:00AM and will end on July 22, 2007 at 5:00PM.
9. **BOOTH SETUP:** Booth setup will begin at 8:00 a.m. on Tuesday - July 17, 2007 and **MUST** be completed by 10:00 p.m. that same day.

NOTE: Indoor exhibitors will not be allowed to enter exhibit buildings until 10:15 a.m. each day.

EXHIBITOR HOURS: 10:30 a.m. – 10:00 p.m. Wednesday, July 18 through Saturday, July 21
10:30 a.m. – 5:00 p.m. Sunday, July 22

10. All expenses for electrical connection, drayage, handling, erection and dismantling of exhibits, and other services not specifically mentioned in the package are to be paid for separately by the Exhibitor.
11. The Fair Board reserves the right, at its sole discretion, to limit the number of Exhibitors of a particular type of product, service or business.
12. **RENT/TERMINATION: THE EXHIBITOR SHALL PAY ALL FEES UPON EXECUTION OF THIS APPLICATION.** If the Exhibitor's application is accepted and they fail to be present at the Fair, the lease shall terminate and exhibitor will not be offered this privilege again. Exhibitor may cancel his reservation, in writing, three weeks before the event. The Exhibitor's booth may be relet at the discretion of Fair Board, and any fees shall not be refunded. If application is not approved, fees will be returned to Exhibitor. **We accept VISA and MASTERCARD. A 3% booking fee will be added to your total due if using a credit card. Please call the Fairgrounds office at 582-3270 if you want to charge to a credit card.**
13. **EXHIBITOR PACKAGE INCLUDES:** Educational/Non-Profit exhibitors will receive 1 Free Parking Pass. In addition, indoor exhibitors will receive 8' high back drapes and 3' high side drapes for their booths.
14. **FAIR ADMISSION:** All Exhibitors are **required to have an admission wristband**. Wristbands may be purchased in the Fair Office for \$8.00 each!

BOOTH OPTIONS AND FEES

1. ADVERTISING OPTION:

If you would like to have a business card size ad included in TWO FAIR PUBLICATIONS, please attach your business card or advertising information to this application with \$100. **DEADLINE FOR BUSINESS CARD and/or ADVERTISING INFORMATION: JUNE 18, 2007.**

☐ Yes, I would like to buy a business card size advertisement.

Total Advertising \$ _____

2. EXHIBIT SPACE:

Indicate your choice in the area below. **(Every effort will be made to satisfy each applicant; however, the final location of any exhibit will be at the discretion of the Fair Board.)**

INDOOR EXHIBIT SPACE

OUTDOOR EXHIBIT SPACE

☐ 5' x 10' - **\$25.00**

☐ 10' x 10' - **\$25.00**

☐ 10' x 10' - **\$35.00**

☐ 10' x 10' Haynes Pavilion - **\$35.00**

Total Space \$ _____

We ACCEPT VISA & MASTERCARD. A 3% Booking Fee will be added if using credit card. Please call the Fairgrounds office at (406) 582-3270 to charge to credit card.

TOTAL DUE \$ _____

WATER & ELECTRICAL SERVICES: (These are limited, so please indicate your specific needs)

WATER: ☐ YES ☐ NO

ELECTRICAL REQUIREMENTS: ☐ 110V ☐ 240V **AMPS Needed** _____ **# of Outlets Needed** _____

OTHER REQUESTS: (Taken into consideration but not guaranteed) _____

Lessee shall be responsible for any damages to county property and shall assume all responsibility for damages or injuries to persons and/or property at the event. Lessee also agrees to protect and defend the County and its elected and appointed officials, agents and employees and to hold them harmless from and against any and all claims, demands and causes of action of any nature whatsoever in any arising from the acts of omissions of Lessee and or its agents, employees or representatives under this Agreement.

Signature below acknowledges receipt of the "General Lease Provisions", and "2007 Signature Event Rules" as making the entire integrated agreement between Lessor and Lessee if accepted by the Fair Board.

**PLEASE SIGN APPLICATION AND RETURN WITH YOUR TOTAL AMOUNT DUE!
A SIGNED COPY WILL BE RETURNED IF YOU ARE ACCEPTED INTO THE GALLATIN COUNTY FAIR.**



Signature of Applicant ('Lessee' if accepted by Fair Board) _____ Title _____ Date _____

Accepted by Gallatin County Fair Board ('Lessor') _____ Title _____ Date _____

FOR OFFICE USE ONLY

Deposit: \$ _____ **Check # or Cash** _____ **Date** _____

Balance Due: \$ _____ **Check # or Cash** _____ **Date** _____

Charge: ☐ Visa ☐ MasterCard **Copy of Accepted Application Mailed** _____